



## CHRIST CHURCH (CHURCH OF ENGLAND) INFANT SCHOOL & NURSERY

Shaw Lane, Tettenhall Wood, Wolverhampton, WV6 8EL

Tel: 01902 558945

Executive Head Teacher: Mrs S Blower Head of School: Mrs R Lunn

16<sup>th</sup> June 2020

Dear Parents,

Over the past few weeks we have been working hard to set up online learning sessions for each year group. I am pleased to inform you that these sessions will commence the **week beginning Monday 22<sup>nd</sup> June 2020**. The sessions will differ in length and frequency dependent on year group:

- **Reception:** Reception will receive **two sessions per week** both lasting **approximately 20 minutes**. These sessions will be led by Mrs Percox. One 20 minute session will be dedicated to mathematics and the other to literacy. The teaching within each of these sessions will link directly to the home learning for the week (available on the work portal) and will allow for key concepts to be modelled and taught. Children will be provided with the opportunity to ask and answer questions and to engage with their peers and a year group specific teacher.
- **Year 1 & Year 2:** Both Year 1 and Year 2 will receive **one session per week** lasting **approximately 1 hour**. The Year 1 session will be led by Miss McDonald and the Year 2 session by Mrs Lunn/Mrs McHale. Within the session the children will receive an introduction to the key skills required for that week's home learning (available on the work portal). The children will be provided with the opportunity to ask and answer questions and key concepts will be modelled and explained. This session will provide pupils with the opportunity to engage with a year group teacher and their peers.

All sessions will run via **Microsoft Teams**. Teams can be downloaded and used on laptops, tablets and phones via the following link: <https://www.microsoft.com/en-gb/microsoft-365/microsoft-teams/download-app>

### Login Details

An account has been created for every child. All account details follow the same format:

**First name initial, followed by the child's legal surname (as displayed on their birth certificate)**  
**@christchurchinfantschool.co.uk**

For example, Steve Jones = [sjones@christchurchinfantschool.co.uk](mailto:sjones@christchurchinfantschool.co.uk)

Please note, if two pupils have the same initial and surname the email address may include a number. Should this be the case for your child, you will receive their email address via a MarvellousMe message.

At present all passwords are default set to: **School123** – please ensure you change the account password after signing in.

### Session Dates and Times

Year Group	Week Commencing 22/06/20	Week Commencing 29/06/20	Week Commencing 06/07/20	Week Commencing 13/07/20
Reception	22/06/20 Literacy 9:00-9:20am	29/06/20 Maths 9:00-9:20am	07/07/20 Literacy 9:00-9:20am	13/07/20 9:00-9:20am
	25/06/20 Maths 9:00-9:20am	02/07/20 Literacy 9:00-9:20am	09/07/20 Maths 9:00-9:20 am	16/07/20 9:00-9:20 am

<b>Year 1</b>	22/06/20 9:30-10:30am	29/06/20 10:45-11:45am	06/07/20 9:30-10:30am	13/07/20 10:45-11:45am
<b>Year 2</b>	22/06/20 10:45-11:45am	29/06/20 9:30-10:30am	06/07/20 10:45-11:45am	13/07/20 9:30-10:30am

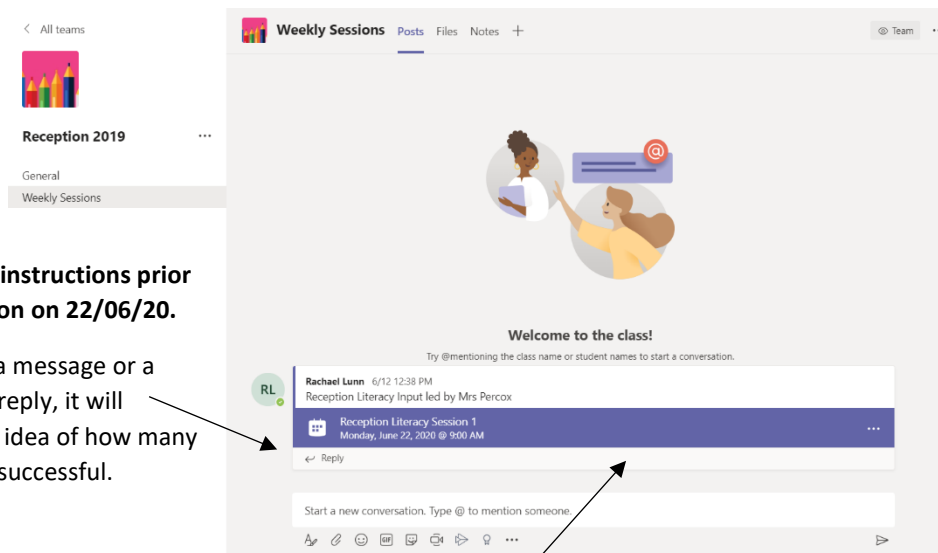
**Should a session need to be rescheduled due to unforeseen circumstances e.g. illness or connection issues, parents will be informed via text.**

### How to join a session

Please have the Teams App downloaded on the device you hope to use.

To join the session the follow steps should be followed:

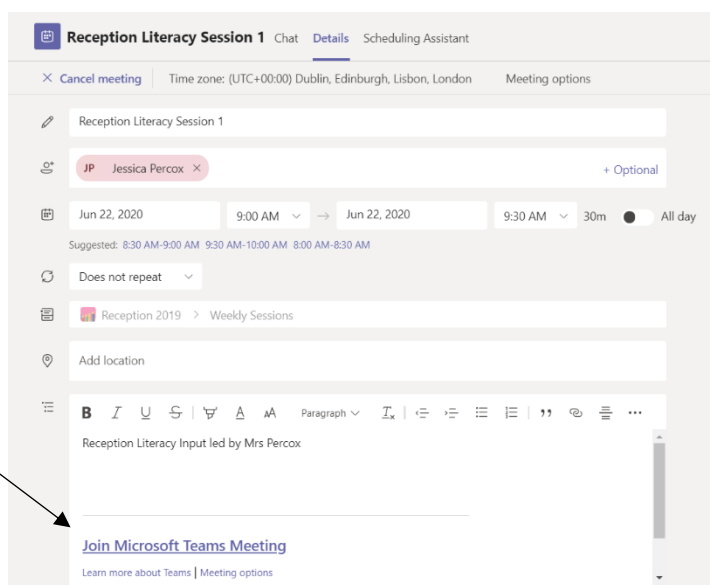
1. Open the Teams app and sign in using the email address and password provided.
2. Click on Teams down the left hand side if this is not already selected.
3. Next click on 'Weekly Sessions'.
4. You should then be able to see the meeting (it will be displayed within the blue box) e.g. Reception Literacy Session 1



**Please test these instructions prior to the first session on 22/06/20.**

If you could leave a message or a thumbs up on the reply, it will provide us with an idea of how many people have been successful.

5. Click the blue box to see the details of the meeting.
6. The details of the meeting should appear:



7. Join the meeting:

Click 'Join Microsoft Teams Meeting'. This link should take you to the meeting.

As this is new to us all, we are aware some may experience technical issues and a few problems could arise so please bear with us.

Please ensure your child has a pencil/pen and paper accessible. If your child requires any additional resources for the session you will be notified via MarvellousMe.

Please be aware that the children's webcams have been disabled due to safeguarding reasons. The children will be able to speak and ask questions when directed to do so. The teacher's webcam will be active for the appropriate parts of the session.

We hope your child will be able to join their year group session.

Yours sincerely



Mrs Lunn

Head of School